



# CENTRAL ADOPTION RESOURCE AUTHORITY

(A Statutory Body of the Ministry of Women & Child Development, Govt. of India),  
West Block-8, Wing-II, 2<sup>nd</sup> Floor, R.K. Puram, New Delhi- 110066

Central Adoption Resource Authority (CARA), which deals with all matters concerning Child Adoption in India/Abroad, urgently require fill-up one post of **JOINT DIRECTOR** on deputation basis on 'foreign service terms', initially for three years extendable upto five years, in the **Level-12 of Pay Matrix of Rs.78,800-2,09,200/- as per 7<sup>th</sup> CPC**. The officers under the Central/ State Government / UTs/Universities, PSUs/ Semi-Government / Statutory/ Autonomous organisations / Govt. Institutions may apply.

## **Eligibility :**

(i) holding analogous post on regular basis; **OR** with 05 years' service in Pay Band Rs.15,600-39,100/- with grade pay Rs.6,600/- (Pre-revised), Level-11 in the Pay Matrix of 7<sup>th</sup> CPC, rendered after appointment thereto having experience in Social sector with a clear understanding of NGO scenario and ability to interact and deal with different organizations ; **and**

(ii) Processing the qualifications and experience :

(a) Graduate Degree from a Recognized University.

(b) 12 years' experience in the Central Government/ State Government/ Statutory Bodies/ Autonomous Bodies/ Institutions/ PSU etc.

## **Desirable:**

Experience in Government Social sector in an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations

(Period of deputation/ short term contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department in the Central Government shall ordinarily not exceed four years. The upper age limit for deputation shall be 56 years, subject to the age of superannuation as prescribed by Government of India from time to time).

The eligible candidates must apply through proper channel along with (i) Copies of APAR dossiers for last 05 years, duly attested by the authorised signatory. If there is any gap in the APARs during last 05 years, then APARs should be given for preceding year(s), to provide 05 years' APARs, (ii) Integrity Certificate & (iii) Vigilance clearance, in the proforma available on the website of CARA and MWCD. The complete application (hard copy) in all respect shall be sent to Shri Vinit Kr. Upadhyay, Assistant Director (Admn.), Central Adoption Resource Authority, at the address mentioned above, **within 30 days of the publication of this advertisement in Employment News**. Applications received incomplete or through email or after due date will not be entertained. CARA reserves the right to reject any or all applications/post without assigning any reason.

**Assistant Director (Admn.)**