

SCHEDULE IX

[See regulations 12(1), 15(14) and 55(1)]

LIST OF (ATTESTED/NOTARISED) DOCUMENTS TO BE FILED ALONG WITH THE ADOPTION PETITION IN THE COURT

1. In-country Adoption

To be obtained from the Prospective adoptive parents(PAPs) by the Specialised Adoption Agency

- (1) Current family photograph/ photograph of the couple or person adopting a child
- (2) PAN Card of the prospective adoptive parents
- (3) Birth certificate/Proof of date of birth of the prospective adoptive parents
- (4) Proof of residence (aadhar card/ voter card/ passport/current electricity bill/telephone bill)
- (5) Proof of income of last year (salary slip/income certificate issued by Govt. department/income tax return)
- (6) Certificate from a medical practitioner certifying that the prospective adoptive parents do not suffer from any chronic, contagious or fatal disease and they are fit to adopt (In case of married couple, upload Medical Certificate of both the applicants)
- (7) Marriage certificate
- (8) Divorce Decree/Declaration from the competent court or affidavit on oath pertaining to divorce in case of divorce governed by personal law where decree of divorce is not mandatory/Death certificate of spouse in case of single prospective adoptive parent (if applicable).
- (9) Two reference letters from acquaintances or relatives in support of adoption.
- (10) Consent of the older child/children in the adoptive family (if more than 5 years)

To be arranged by the Specialised Adoption Agency

- (11) Child Study Report signed by the prospective adoptive parents along with recent photograph of the child.
- (12) Medical Examination Report of the child signed by the prospective adoptive parents.
- (13) Certificate of Child Welfare Committee declaring the child 'legally free for adoption'.
- (14) Home Study Report of the prospective adoptive parents along with their recent family photograph.
- (15) Recognition certificate of the agency as Specialised Adoption Agency.
- (16) Consent of the older child/children to be adopted.
- (17) Decision of the Adoption Committee (only in case of In-country adoption).

- (18) Affidavit by the Chief Functionary of the Specialised Adoption Agency to Court in support of adoption of child.
- (19) Pre-adoption foster care affidavit.

2. Adoption by NRI/Overseas Citizen of India/Foreign prospective adoptive parents residing in a foreign country

To be provided by the Authorised Foreign Adoption Agency(AFAA) or Central Authority(CA) or Government department or Indian Mission abroad to the Specialised Adoption Agency

- (1) Photograph of the applicant(s)
- (2) Home Study Report
- (3) Passport (Male prospective adoptive parent)
- (4) Passport (Female prospective adoptive parent)
- (5) Overseas Citizen of India card of the prospective adoptive parents (if applicable)
- (6) Birth certificate/Proof of date of birth of the prospective adoptive parents
- (7) Proof of Residence
- (8) Proof of income of last year (e.g. salary slip/income certificate issued by Government department /Income tax return)
- (9) Certificate from a medical practitioner certifying that the prospective adoptive parents do not suffer from any chronic, contagious or fatal disease and they are fit to adopt.
- (10) Police Clearance Certificate (Male prospective adoptive parent)
- (11) Police Clearance Certificate (Female prospective adoptive parent)
- (12) Marriage Certificate (in case of couple)
- (13) Two reference letters from acquaintances or relatives in support of adoption.
- (14) Divorce Decree/Declaration from the competent court or affidavit on oath pertaining to divorce in case of divorce governed by personal law where decree of divorce is not mandatory/Death certificate of spouse in case of single prospective adoptive parent (if applicable).
- (15) Consent of the older child/children in the adoptive family (if more than 5 years)
- (16) Authorisation Certificate of Authorised Foreign Adoption Agency (not required in case of Central Authority or Government department or Indian Mission)
- (17) Undertaking from the Authorised Foreign Adoption Agency concerned for furnishing post adoption follow-up report and for necessary action in case of disruption (not required in case of CA or Government department or Indian Mission)
- (18) Permission of the receiving country as per Article 5/17 of the Hague Adoption Convention.
- (19) Undertaking for permitting home visit to the social worker during post-adoption follow-up.

- (20) Power of Attorney from the prospective adoptive parents in favour of the authorized functionary of the Specialised Adoption Agency to file the adoption application on their behalf in the court.

To be arranged by the Specialised Adoption Agency

- (21) Child Study Report signed by the prospective adoptive parents along with recent photograph of the child.
- (22) Medical Examination Report of the child signed by the prospective adoptive parents.
- (23) Certificate of Child Welfare Committee declaring the child 'legally free for adoption'.
- (24) Recognition certificate of the agency as Specialised Adoption Agency
- (25) Consent of the older child/children to be adopted
- (26) Affidavit by the Chief Functionary of the Specialised Adoption Agency to Court in support of adoption of child.
- (27) Pre-adoption foster care affidavit (wherever required)
- (28) NOC issued by CARA in favour of adoption of a child by a Non-Resident Indian/Overseas Citizen of India/Foreign prospective adoptive parents. In case of Overseas Citizen of India/Foreign prospective adoptive parents living in India, a copy of **No Objection Certificate** from their Embassy/High Commission for the proposed adoption.

3. Inter-country Relative Adoption

As indicated in **Schedule VI** of the Adoption Regulations, the prospective adoptive parents shall file the adoption application in the court concerned of the district through their power of attorney, where the child resides with biological parents or guardians.

4. In-country Relative Adoption

As indicated in **Schedule VI** of the Adoption Regulations, the prospective adoptive parents shall file the adoption application in the court concerned of the district where the child resides with biological parents or guardians.

NOTE: Only the above mentioned list of certificates/documents as applicable are required to be filed. Infertility certificate is NOT required in any case of adoption.