

**SCHEDULE XIV**  
**[See regulation 43]**

**TIMELINE FOR AUTHORITIES CONCERNED AND AGENCIES**

**A. Timeline for the processes relating to children:**

<b>Ser No</b>	<b>Regulation</b>	<b>Action</b>	<b>Time</b>
1.	6(2)	Specialised Adoption Agency to produce an abandoned child before the Child Welfare Committee along with a report containing his photograph and particulars.	Within 24 hours (excluding journey period).
2.	6(5) and 7(10)	Specialised Adoption Agency to enter the details of the child along with his photograph online in the Child Adoption Resource Information and Guidance System.	Within three working days from the time of receiving the child.
3.	6(6)	District Child Protection Unit to advertise the particulars and photograph of an abandoned child in a state level newspaper having wide circulation and local cable networks, wherever existing.	Within three working days from the time of receiving the child.
4.	6(9)	District Child Protection Unit to submit a report to the Child Welfare Committee on the efforts made by it for tracing out the biological parents/legal guardian of an abandoned child, including the outcome of the particulars and photograph of the child in the newspapers.	Within 30 days from the date of production of the child before the Child Welfare Committee for the same.
5.	6(10)	Specialised Adoption Agency to submit a report to the Child Welfare Committee regarding the efforts made by it to trace the biological parent(s) or legal guardian of the abandoned child.	Immediately after 30 days from the date of production of the child before the Child Welfare Committee.

6.	7(17)	The reconsideration period/reclaiming of the surrendered child by the biological parent/legal guardian.	60 days of the date of surrender.
7.	7(18)	Specialised Adoption Agency to upload the Child Study Report and Medical Examination Report along with latest photograph of the child.	Within ten days from the date of declaration of the child as legally free for adoption by Child Welfare Committee.
8.	8(a)	A normal child up to 05 years of age to be available for adoption by a Resident Indian (RI) and NRI prospective adoptive parents.	For 60 days from the date the child is declared legally free for adoption by the Child Welfare Committee.
9.	8(b)	An older child above 5 years of age and siblings to be available for inter-country adoption.	After 30 days from the date the child is declared legally free for adoption by the Child Welfare Committee.
10.	8(c)	A mentally and physically challenged child to be available for inter-country adoption.	After 15 days from the date the child is declared legally free for adoption by the Child Welfare Committee.

**B. Timeline for Adoption by Resident Indians as well as Overseas Citizens of India/Foreigner living in India:**

Ser No	Regulation	Action	Time
1.	9(5)	The prospective adoptive parents should upload documents after their registration.	Within a stipulated period of thirty days.
2.	9(10)	Home Study Report of the prospective adoptive parents to be completed by the social worker.	Within 30 days from the date of submission of required documents in Child Adoption Resource Information and Guidance System.
3.	10(3)	Prospective adoptive parents to reserve one child	Within 48 hours from the date and time of referral.
4.	10(6) and 10(7)	Process of matching of the reserved child by the Specialised Adoption Agency and acceptance by prospective adoptive parents	Within 20 days from the date of reserving the child.

<b>Ser No</b>	<b>Regulation</b>	<b>Action</b>	<b>Time</b>
5.	12(1)	Specialised Adoption Agency to file application in the Court for obtaining adoption order from the Court	Within ten working days from the date of matching of the child by the prospective adoptive parents.
6.	12(6)	Disposal of the adoption petition by the Court	Within two months from the date of filing of the petition.
7.	12(8)	Specialised Adoption Agency to obtain a certified copy of the adoption order from the Court, to forward the same to the prospective adoptive parents and also to post the same in the Child Adoption Resource Information and Guidance System.	Within ten days from the date of adoption order.
8.	12(10)	Specialised Adoption Agency shall apply for the birth certificate and obtain the birth certificate of the child from the issuing authority.	Specialised Adoption Agency shall apply within 3 days from the date of issuance of the adoption order and it shall be issued by the authority within five days.

**C. Timeline for Adoption from India by Non-Resident Indian/Overseas Citizen of India/Foreign prospective adoptive parents:**

<b>Ser No</b>	<b>Regulation</b>	<b>Action</b>	<b>Time</b>
1.	15(7)	Reservation of one child by the prospective adoptive parents from Child Adoption Resource Information and Guidance System through the Authorised Foreign Adoption Agency/Central Authority /Government department/Indian Mission	Within 96 hours

<b>Ser No</b>	<b>Regulation</b>	<b>Action</b>	<b>Time</b>
2.	15(10)	Acceptance of the child by the prospective adoptive parents	Within 30 days
3.	16(1)	No Objection Certificate by CARA	Within ten days from the date of receipt of requisite documents including acceptance of the child by the prospective adoptive parents and approval of the Central Authority (CA).
4.	12(1) & 17(1)	Specialised Adoption Agency to file adoption petition in the Court	Within ten days from the date of receipt of No Objection Certificate from Central Adoption Resource Authority
5.	12(6)	Disposal of the adoption petition by the Court	Within two months from the date of filing of the petition.
6.	12(8)	Specialised Adoption Agency to obtain a certified copy of the adoption order from the Court, to forward the same to the prospective adoptive parents and also to post the same in the Child Adoption Resource Information and Guidance System.	Within ten days from the date of adoption order.
7.	18(1)	CARA shall issue conformity certificate under Article 23 of the Hague Adoption Convention.	Within three working days from the date of availability of adoption order.
8.	18(3)	Specialised Adoption Agency to submit application to the Regional Passport Officer (RPO) for the passport to the child.	Within three working days from the date of availability of adoption order.

<b>Ser No</b>	<b>Regulation</b>	<b>Action</b>	<b>Time</b>
9.	18(4)	Regional Passport Officer to issue the passport to the child	Within ten days from the date of receipt of application for the same.
10.	18(5)	The Specialised Adoption Agency shall approach the birth certificate issuing authority for birth certificate of the adopted child	Within a period of three days of obtaining of the certified copy of the adoption order.

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