

F.No.-CARA-SCI011/5/2017
Government of India
Ministry of Women & Child Development
CENTRAL ADOPTION RESOURCE AUTHORITY

Dated: 19th MAY, 2017

OFFICE MEMORANDUM

SUB: CONSTITUTION & RESPONSIBILITIES OF CHILD WELFARE COMMITTEE (CWC) IN ADOPTION.

The Child Welfare Committee (CWC) shall be constituted by every State Government/UT Administration in every district, consisting of a Chairperson and 4 other Members, as per *Section 27 of the Juvenile Justice (JJ) Act, 2015 and rule 15 of the JJ Model Rules, 2016* to discharge the duties assigned to it under and the Act and Rules/Regulations framed thereunder.

2. CWCs are mandated to meet at least twenty days in a month as per *Section 28 (1) of the JJ Act, 2015* are required to discharge the following functions/responsibilities in relation to adoption, as per the relevant provisions of the *JJ Act 2015 (Section 30), JJ Model Rules, 2016 (Rule 17) and Adoption Regulations, 2017:-*

- (a) Ensure that all children in need of care and protection (orphan, abandoned or surrendered children) are produced before the committee within 24 hours (excluding journey period) as per *Section 31 of the JJ Act, 2015*. Suo Motu cognizance may be taken as per *Section 30 (xii) of the JJ Act, 2015*.
- (b) Issue interim care order to send such children to Specialised Adoption Agency (SAA) or to a Child Care Institution (CCI), if no SAA is available in the District as per *Form 18 of the JJ Model Rules, 2016*.
- (c) Maintain case monitoring sheet for each child produced before CWC as per *Form 26 of JJ Model Rules, 2016*.
- (d) Issue an order to the District Child Protection Unit (DCPU) for advertising the photograph and details of an abandoned child in the newspaper (*regulation 6 (6) of the Adoption Regulations, 2017 refers*) and for submitting a report as to whether the biological parent(s) or legal guardian or anybody on their behalf has approached the DCPU or the SAA, to claim the child (*regulation 6 (9) of the Adoption Regulations, 2017 refers*). In case DCPU is non-functional, the District Magistrate shall get such advertisements issued (*regulation 6 (8) of Adoption Regulations, 2017 refers*).
- (e) Issue an order to the Police Station (in whose jurisdiction